



NORTH SALEM ELEMENTARY

140 ZION HILL RD SALEM, NH 03079 (603) 893-7062

minutes

Date: September 20, 2017

The meeting was called to order by Ken Tarara at 6:59pm

In attendance: Andrew Forcier, Maria Kench, Ken Tarara, Alicia Emerson, Susan Hills, Jen Fitzsimons, Shelby Blanchet, Stacie Swanson, Breda Morgano, Jessica Lees, Renee Serafino, Amy McSweeney, Samantha Smith, Roopesh Mathur, Sandra Galvez, Trish DeVecchio, Heather Bonarrigo, Stephanie Callahan, and Janice Wilkins.

Welcome and Introductions

Membership/Volunteers:

Roopesh passed out information with membership numbers as of September 20th. The goal is to increase Membership. More slips were sent in in the past few days. We will have an update at the October meeting. Feedback was good regarding using a Square at the Back to School Cookout to process Membership Requests. We will also ask parents to join the PTA if their children participate in the upcoming after school programs.

Treasurers Report:

Alicia presented the budget. A motion was made by Stephanie Callahan and seconded by Janice Wilkins to accept the budget.

Review of the 2017-2018 Calendar of Events:

Shelby spoke and discussed that she and Jen Fitzsimons will help each event chair communicate with parents to solicit volunteers for upcoming events. A letter is being drafted and each committee will get a letter, along with what the budget is for their event, what the procedures are, and to see if there are any needs, and it will also inform them of what the Board has asked. A SignUp Genius link will go out as well for events.

Old Business/Recap:

- **Pavilion:** Alicia spoke. Research is being done for the Pavilion. It needs a strong foundation and supports which requires the use of crane, which will add to the expense. It is a process and she will update as soon as she has more information.
- **Back To School Cookout:** It went great. Sue Hills made a recommendation that next year the PTA supply the hot dog rolls so that they are all consistent. She also recommended that we use individual bags of chips and cookies, to make it easier to organize and we will be able to save any extra bags for upcoming events.

Prepared by: **Maria Kench**
Recording Secretary

- **Open House:** Open House went well. Sign up sheets were put out for parents to sign up to volunteer at events and to join the PTA.

Upcoming Events:

- **2017 Yankee Candle Fundraiser:** Breda spoke. Tally night will be September 29th. Parents have until Thursday September 28th to submit their forms and payment. The online portion of the fundraiser has been going great so far.
- **Salem Scramble:** We have roughly 80 students from North Salem participating in the Salem Scramble on Saturday. North Salem has four obstacles for which we still need volunteers on Saturday to man the stations. Roopesh is doing a fabulous job at organizing the materials needed. We will set up the obstacles on Friday night September 22nd from 5-7 PM, if anyone has time to volunteer. Shelby and Roopesh are doing a great job organizing the volunteers.
- **Harvestfest:** Sam spoke and it is up and running! It is one of the first events of the year. We will have a hayride, haunted hallway, food trucks, petting zoo, Kona Ice and much more. A sheet will be going home to students this week to look for raffles and volunteers.

PTA Supply Closet:

This was cleaned and organized by Alicia and Sam. Please make sure items are put back neatly and in their spots. Event chairs should be checking the Supply Closet first before buying supplies for events since there are many supplies already in the PTA supply closet.

Principal's Update:

- Thanks for a great Open House.
- She would like any feedback on the new report cards.
- Computers: Students have much more access to computers this year.
- Thank you to the volunteers for the STEM Kits.

Next Meeting:

Wednesday October 11th at 7:00pm North Salem School Library.

Motion to adjourn was made at 8:29pm and was passed unanimously.